



General Services Technician II

Class Code:
4949

Bargaining Unit: Tradecraft

COUNTY OF SISKIYOU
Established Date: Feb 19, 2023
Revision Date: Feb 19, 2023

SALARY RANGE

\$23.47 - \$29.97 Hourly
\$1,877.60 - \$2,397.60 Biweekly
\$4,068.13 - \$5,194.80 Monthly
\$48,817.60 - \$62,337.60 Annually

DESCRIPTION:

*The County of Siskiyou is an Affirmative Action/Equal Opportunity Employer
We welcome applicants of any race, religion, or ancestry.*

For exact salary information please refer to the current salary schedule. [County website](#)

General Statement of Duties:

Under general supervision, plan, organize, coordinate and supervise various activities and projects; overseeing contractors and their work (Sanitation and Flood Control District); to perform a variety of monitoring, maintenance, and enforcement work with active and inactive landfills; water and wastewater systems; flood control; the Box Canyon Recreation area; Butte Valley flood diversions and other facilities; represent the Department of General Services in meetings with local and state officials regarding compliance issues; and do related work as it relates to Sanitation, Flood Control and other special projects operations.

Distinguishing Characteristics:

This is a working level in the General Service Technician job series. The position has responsibility for coordinating various activities and special projects for the Department of General Services, work with professional foresters, and to supervise/assist constructions projects and recycling operations.

Reports to:

Deputy Director of General Services, Director of General Services

Classifications Supervised:

This is not a supervisory class.

EXAMPLES OF DUTIES:

Essential Functions:

- Plans, organizes, coordinates, and supervises the functions, activities, and projects under the jurisdiction of the Department of General Services
- Performs a variety of monitoring and maintenance work on water and wastewater systems and facilities.
- Monitors, collects samples, ensures proper water quality, and maintains wells.
- Assist in developing and compiling information for required reports.
- Enter data into computer data bases, utilize printers, scanners and keep maintenance logs for varying Departments.
- Coordinates work for inmate crews.
- Checks and maintains potable water intake systems.
- Performs varying maintenance on Box Canyon Dam, which may require work on the water in a boat.
- Checks and ensures proper clearance of log booms at dam spillways.
- Applies herbicide per manufacture's recommendation.
- Inspects active and inactive landfills and reports on compliance issues in accordance with state and local laws, ordinances, and regulations.
- Checks ground water levels at landfills and within the Flood District
- Collects water samples and performs gas monitoring at landfills.
- Provides direction and oversight for contract construction work at County maintained sites.
- Oversees operations and functions of the Flood Control District (including Box Canyon Dam and Hydroelectric Plants, Meiss Lake, Tenant and Butte Valley Diversions);
- Directs heavy equipment rental operators in the maintenance of landfill sites and Flood Control District property.
- Assist in the distribution of sand and sandbags during flood events within the county
- Builds, installs, and maintains signs.
- Operates a variety of vehicles and heavy equipment such as pick-up trucks, dump trucks, backhoes, excavators, dozers, scrapers.
- Operates a variety of small and large equipment.
- Uses hand tools including chain saws, generators, welders, power tools, electronic instruments, survey equipment.
- Performs a variety of basic maintenance, including litter removal and cleaning of restrooms at recreation areas, landfills, water facilities, and wastewater facilities, as needed.
- Works to maintain Flood Control District and Sanitation equipment.
- Works with registered professional foresters in conjunction with a Nonindustrial Timber Management Plan (NTMP).
- Falling and rigging hazard trees requiring utilization of climbing gear.
- May transport maintenance equipment throughout the county.
- Oversees the development and implementation, including facilitating collection of the countywide recycling programs.
- May handle, sort and transport universal and hazardous waste material.
- Assists in the development and implementation of goals as set by the Director of General Services as they relate to Sanitation, Flood Control District, and other department projects.

Knowledge of:

- Procedures, tools, equipment and materials used in the monitoring and maintenance of landfills, water systems, wastewater systems, and recreational facilities.

- Engineering principles
- Operation and routine maintenance of vehicles, hand tools, and power driven equipment.
- Provisions of the California Vehicle Code relating to the operation of vehicles on streets and roads.
- Proper methods of obtaining samples from wells, potable water systems, and wastewater facilities.
- Basic knowledge of regulations affecting landfill sites and water and wastewater system operations.
- Work safety practices.
- Basic knowledge of a Non-Industrial Timber Management Plan requirements and applicable regulations relating to said plan.
- Maintaining and servicing recycling facilities operations, including universal/hazardous waste.
- Basic knowledge of computers including but not limited to Microsoft programs.

Desired Skills:

- Perform a variety of unskilled and semiskilled work in the monitoring, maintenance, and operation of water and wastewater systems, wells, and landfill sites and County recreation facilities.
- Supervise and/or assist with managing contractors and/or construction projects with light and heavy equipment.
- Skillfully operate vehicles, trailers, heavy equipment, hand and power tools, and monitoring equipment.
- Perform water well monitoring and storm water monitoring in accordance with state law.
- Facilitate removal of recycling with contractor.
- Perform heavy physical labor.
- Follow oral and written directions.
- Maintain and make basic repairs to equipment, pumps, and piping systems.
- Maintain and update records via computer and hard copies.
- Effectively represent the Department of General Services in contacts with the public.
- Establish and maintain cooperative working relationships.
- Enforce County policies, laws, regulations on various County owned properties.
- Interpret service and maintenance manuals on sewer systems and other equipment.

TYPICAL QUALIFICATIONS:

Any combination of training or experience that would provide the knowledge and skills to successfully perform the listed duties is qualifying. A typical way, but not required, to obtain the required knowledge and skills would be:

- Three years of increasingly responsible work experience in planning and management of Sanitation and Flood Control operations, monitoring and maintenance of water and wastewater systems, landfill sites, or recreational facilities, including some experience in water sampling and operation of monitoring equipment

Special Requirements:

- Obtain and maintain a valid Class A driver's license within the first six months of employment.
- Attend hands on or online Universal and Hazardous Waste training classes.
- May be required to work nights, weekend shifts or other varying hours.
- Incumbents transporting hazardous materials may be required to possess special endorsements. Incumbents may be urged to get appropriate immunization for working

- around wastewater facilities, fully paid for by the County.
- Applicants will be required to submit to a pre-employment physical examination.

NOTE: This job classification is (or may) be required to participate in the County of Siskiyou Drug and Alcohol Testing program as mandated by the Department of Transportation. Applicants will be required to submit to a pre-employment/pre-duty drug test. This position will also be subject to random drug and alcohol tests once employed by the County.

SUPPLEMENTAL INFORMATION:

Typical Physical Requirements:

Frequently stand and walk; ability to sit; walk for long distances and on sloped ground and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing over 100 pounds with assistance; ability to bend, stoop, kneel and crouch; corrected hearing and vision to normal range; verbal communication; ability to wear safety and protective clothing such as hard hats, safety glasses/goggles, ear plugs, respirators, gloves, boots and chemical resistant clothing; use of vehicles, hand tools, and power driven equipment.

Typical Working Conditions:

Work is performed outside in varying temperature, weather, and humidity conditions; sometimes works alone and in remote locations; some work is performed in an environment with constant noise; heights; exposure to gasses, solvents, oil, fumes, dust, grease and oils; exposure to moving equipment, exposure to electrical current; exposure to Hazardous materials / waste; constant contact with other staff and the public.